

ICE HOCKEY ACT Board
MEETING MINUTES
11 May 2017 7:00pm
The Tradies, Woden.



Minutes recorded by L Slattery.

Attendees	Position	Attended	Apologies
Tanya Brunt	President	X	
Joel Davis	Vice President	X	
Luke Slattery	Assistant Secretary	X	
James Ballard	Senior Delegate	X	
Diane Doornbos	Junior Delegate	X	
Aiden Brown	Registrar	X	
Jane Weatherstone	Director of Women's Programme		X
Mike Sargeant	Junior Coaching Director		X
Matti Luoma	Director of Player Development		X
Scott Marshall	Referee-in-Chief		X
Steven Morrison	Equipment officer		X
Tony Prescott	MPIO		X
Kevin Howard	IHACT Member	X	

1	Welcome, apologies	Action	Due
1.01	The Chair welcomed attendees to the Board meeting. The Board noted the apologies of M Sargeant, J Weatherstone, M Luoma, T Prescott, S Marshall and S Morrison. The meeting commenced at 7.03pm.		
2	Approval of previous minutes		
2.01	The minutes from the 6 April 2017 Board meeting were approved without amendment.		
3	Actions from previous meeting		
3.01	The Board noted that an action item for E Wood to present the Board with a proposal for the procurement of official IHACT merchandise has been completed (Item 3.05 of 2 June 2016 refers).		
3.02	The Board noted an action item for E Wood to provide a link to the member protection policy in the next IHACT newsletter is ongoing (Item 4.02 of 23 January 2017 refers). Action: E Wood to provide a link to the member protection policy in the next IHACT newsletter, after seeking relevant details from T Prescott.	E Wood	June 17
3.03	The Board noted an action item for M Sargeant or M Luoma to develop a proposal for coaching equipment storage, and any further coaching equipment they may deem necessary is ongoing (Item 5.04 of 23 February 2017 refers). Action: L Slattery to provide details of discussions with D.C. McPhail to M Sargeant. Action: M Sargeant or M Luoma to develop a proposal for coaching equipment storage, and any further coaching equipment they may deem necessary.	L Slattery M Sargeant M Luoma	June 17

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3.04	The Board agreed an action item for L Slattery to investigate options for a shared calendar for the IHACT Board is no longer required (Item 6.05 of 9 February 2017 refers).		
3.05	The Board noted an action item for E Wood to seek quotes for Senior A Jerseys for the Board's consideration has been completed (Item 5.05 of 2 March 2017 refers).		
3.06	The Board noted an action item for A Brown to provide an updated list of winter junior registrations to D Doornbos and M Sargeant has been completed (Item 4.01 and 4.02 of 6 April 2017 refers).		
3.07	The Board noted an action item for E Wood to commence preparation for a further coaching course has been completed (Item 4.02 of 6 April 2017 refers).		
3.08	The Board noted an action item for T Prescott to update the Board on a recent MPIO matter is ongoing. (Item 4.04 of 6 April 2017 refers). Action: T Prescott to update the Board on a matter recently referred to the MPIO at the May 2017 Board meeting.	T Prescott	June 17
3.09	The Board noted an action item for J Davis to resolve remaining schedule issues has been completed (Item 5.01 of 6 April 2017 refers).		
3.10	The Board noted an action item for A Brown and E Wood to resolve issues with DU9 registrations has been completed (Item 5.03 of 6 April 2017 refers)		
3.11	The Board noted an action item for E Wood to confirm if WTT registration and membership/ice fee issues are resolved is ongoing (Item 5.05 of 6 April 2017 refers). Action: E Wood to confirm if Women's Travel Team registration and membership/ice fees issues are resolved.	E Wood	June 17
3.12	The Board noted an action item for E Wood to enquire whether trainers are available to provide a further official's course in 2017 is ongoing. A McLean will follow up as required (Item 5.07 of 6 April 2017 refers). ACTION: E Wood and A McLean to enquire whether trainers have availability to provide a further official's course in 2017.	E Wood A McLean	June 17
3.13	The Board noted an action item for L Slattery, E Wood and A Brown to prepare a guide for future Board's is ongoing (Item 5.09 of 6 April 2017 refers). Action: L Slattery, E Wood and A Brown to prepare a guide for future Board's on how to set up ESD and scheduling once existing registration issues are resolved.	L Slattery E Wood A Brown	June 17
3.14	The Board noted an action item for J Ballard to update the Senior C and Senior B ROE is ongoing (Item 5.11 of 6 April 2017 refers). Action: J Ballard to ensure the senior C and senior B rules of engagement are up-to-date.	J Ballard	June 17

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3.15	The Board noted an action item for E Wood to speak with the family of D.C. Bear McPhail about a fitting tribute for Bear is ongoing (Item 5.17 of 6 April 2017 refers). Action: E Wood to speak with the McPhail family about a tribute to Bear.	E Wood	June 17
3.16	The Board noted an action item for L Slattery to prepare paperwork to update IHACT's account access has been completed (Item 5.18 of 6 April 2017 refers).		
3.17	The Board noted an action item for L Slattery to provide A McLean the details of Senior D and Women's league goalies for payment has been completed (Item 6.01 of 6 April 2017 refers).		
3.18	The Board noted an action item for D Doornbos to provide E Wood details of a junior requiring release to play in New Zealand has been completed (Item 6.04 of 6 April 2017 refers).		
4	Appointed Director Reports		
4.01	Registrar The Board noted a report by A Brown.		
4.02	RIC The Board noted a report by A McLean, including that A McLean will prepare a proposal for IHACT referees to attend the East Coast Super League. Action: J Davis to inform a senior member about IHACT's decision to reimburse some of his recent international representative team costs. Action: E Wood to write to A McLean and A Miller about money to come out of IHACT's accounts so funds can be transferred into higher interest accounts.	J Davis	June 17
5	General Business		
5.01	Senior B ROE The Board noted a report by K Howard, who provided feedback from the Senior B committee on their roe. Written comments will be provided to the Board for consideration. Action: L Slattery to distribute senior b committee roe comments to Board members for review and comment. Action: J Ballard to present the Board's feedback back to the Senior B committee.	L Slattery	June 17
5.02	Playing up forms The Board agreed senior bench coaches are not appropriate to sign playing up forms. The Board agreed that the playing up form should reflect the different challenges junior players could face playing up into higher divisions. Action: D Doornbos to make revisions to the playing up form to reflect the different challenges juniors could face playing up in higher divisions.	D Doornbos	June 17
5.03	Trophies The Board discussed trophies for senior leagues. The Board noted a request had been received to equalise the size of senior trophies. The Board noted that the existing Women's league trophy, while smaller, is of a higher monetary value		

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	than other senior trophies. Also, the existing trophies hold sentimental value to many members. The Board voted not to equalise the size of trophies by majority.		
5.04	<p>Scheduling update The Board noted a report by J Davis on scheduling matters.</p> <p>Action: T Brunt to discuss recent ice over-charges with ACT Ice Rink management.</p>		
5.05	<p>Tange and Ginsberg The Board discussed financial management aspects of upcoming Tange and Ginsberg competitions.</p>		
5.06	<p>MTT Home Games The Board discussed matters concerning MTT. The Board agreed D Doornbos and M Doornbos will share the role of MTT Team Manager.</p>		
5.07	<p>Merchandise The Board approved a proposal to procure IHACT clothing merchandise for officials to purchase. Fan wear may be procured next if the official's wear is well received.</p>		
5.08	<p>Registration update The Board noted a report by E Wood on the current status of the ESD registration system.</p>		
5.09	<p>Newsletter The Board discussed some potential matters for inclusion in the next newsletter.</p> <p>The Board agreed that clearance from a doctor or physio be required before someone who has been injured can return to the ice for sanctioned games and training.</p>		
5.10	<p>Questions from members The Board discussed some questions that had been received from various members concerning mouthguard rules and ice slots for junior members. Details about mouthguard rules will be clarified in a future newsletter.</p> <p>Action: E Wood to publish IHACT's mouthguard policy in a future newsletter.</p>	E Wood	June 17
5.11	<p>Updates from IHA The Board noted a report by T Brunt on several matters raised by IHA, including ensuring officials are accredited, and follow-up actions from the IHA body checking committee. M Sargeant is looking into accreditation for coaches, and IHACT is organising coach and official's courses.</p>		
5.12	<p>Account update The Board agreed A Miller and T Brunt be added to IHACT's accounts as signatories, and administrators, with full ability to make electronic payments.</p> <p>The Board agreed J Davis and E Wood also be made signatories.</p> <p>The Board agreed two new accounts be created, to be used for the new Senior C Sharks team, and to use for future tournaments, such as Tange and Ginsberg.</p>	A Miller	June 17

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	<p>The Board agreed IHACT's accounts remain 'two to sign', with A McLean retaining the ability to initiate payments until A Miller takes over, and T Brunt being added as a contingency.</p> <p>The Board agreed D Gardner be removed completely from IHACT's accounts.</p> <p>Action: A Miller to investigate whether he is able to complete IHACT's outstanding BAS forms with the help of Xero.</p>		
5.13	<p>IHACT Coaching Director positions</p> <p>The Board agreed to retain split coaching director roles for seniors and juniors, with a nomination for the senior coaching director role to be considered out of session.</p>		
5.14	<p>Refund request</p> <p>The Board discussed a request from an IHACT summer league member for a refund.</p> <p>Action: L Slattery to provide the member with the outcome of the Board's discussion.</p>	L Slattery	June 17
5.15	<p>Feedback from ACTISF</p> <p>L Slattery undertook to provide details of what the annual ACTISF membership fee will be used for out of session.</p> <p>Action: L Slattery to share the ACTISF budget details with IHACT Board out of session.</p>	L Slattery	June 17
5.16	<p>Nominations for official positions</p> <p>The Board discussed nominations for official positions for Tange and Ginsberg.</p> <p>Action: L Slattery to notify relevant members of the outcomes of the expression of interest process.</p>	L Slattery	June 17
5.17	<p>Affiliation with CBR Brave</p> <p>The Board discussed recent discussions with the CBR Brave.</p>		
5.18	<p>The Board noted that in the interest of time, agenda items on MOUs and club based ice hockey would be carried over to the next IHACT Board meeting.</p>		
6	Elected Director Reports		
6.01	<p>Assistant Secretary</p> <p>The Board noted a report by E Wood.</p> <p>The Board agreed Tanya Brunt would be IHACT's Public Officer going forward, for the purpose of IHACT's ABN renewal, and other necessary administrative matters.</p> <p>Action: T Brunt to renew IHACT's ABN.</p>	T Brunt	June 17
6.02	<p>Junior Delegate</p> <p>The Board discussed and approved several playing up forms. Members will be notified and forms will be filed.</p>		

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7	Next meeting		
7.01	The next Board meeting will be held on 15 June 2017.		

The meeting closed at 11:00pm.