

ICE HOCKEY ACT Board
MEETING MINUTES
15 June 2017 7:00pm
The Tradies, Woden.



Minutes recorded by L Slattery.

Attendees	Position	Attended	Apologies
Tanya Brunt	President	X	
Joel Davis	Vice President		X
Luke Slattery	Secretary	X	
Elaina Wood	Assistant Secretary	X	
Adrian Miller	Treasurer	X	
James Ballard	Senior Delegate	X	
Diane Doornbos	Junior Delegate	X	
Andrew Brunt	Registrar/Senior Coaching Director	X	
Jane Weatherstone	Director of Women's Programme	X	
Mike Sargeant	Junior Coaching Director		X
Matti Luoma	Director of Player Development		X
Al McLean	Referee-in-Chief		X
Steven Morrison	Equipment officer		X
Tony Prescott	MPIO	X	
Jerry Maatouk	IHACT Member	X	

1	Welcome, apologies	Action	Due
1.01	<p>The Chair, T Brunt, welcomed attendees to the Board meeting. T Brunt introduced J Maatouk who is interested in assisting with the administration of ice hockey in the ACT.</p> <p>T Brunt acknowledged the traditional owners of the land the meeting was held on, and paid respect to indigenous elders, past and present.</p> <p>The Board noted the apologies of J Davis, A McLean, S Morrison and M Sargeant.</p> <p>The meeting commenced at 7.09pm.</p>		
2	Approval of previous minutes		
2.01	The minutes from the 11 May 2017 Board meeting were approved without amendment.		
3	Actions from previous meeting		
3.01	<p>The Board noted an action item for E Wood to provide a link to the member protection policy in the next IHACT newsletter is ongoing (Item 4.02 of 23 January 2017 refers).</p> <p>Action: E Wood to provide a link to the member protection policy in the next IHACT newsletter, after seeking relevant details from T Prescott.</p>	E Wood	July 17
3.02	The Board noted an action item for M Sargeant or M Luoma to develop a proposal for coaching equipment storage, and any further coaching equipment they may deem necessary is no longer current (Item 5.04 of 23 February 2017 refers).		

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3.03	The Board noted an action item for T Prescott to update the Board on a recent MPIO matter has been completed. T Prescott confirmed the matter is closed, with no further action necessary (Item 4.04 of 6 April 2017 refers).		
3.04	The Board noted an action item for E Wood to confirm if WTT registration and membership has been completed. The Board further noted an action item for E Wood to check whether WTT ice fee issues are resolved is ongoing (Item 5.05 of 6 April 2017 refers). Action: E Wood to confirm if Women's Travel Team registration and ice fees issues are resolved.	E Wood	July 17
3.05	The Board noted an action item for E Wood to enquire whether trainers are available to provide a further official's course in 2017 has been completed (Item 5.07 of 6 April 2017 refers).		
3.06	The Board noted an action item for L Slattery and E Wood to prepare a guide for future Board's is ongoing (Item 5.09 of 6 April 2017 refers). Action: L Slattery and E Wood to prepare a guide for future Board's on how to set up ESD and scheduling once existing registration issues are resolved.	L Slattery E Wood	Sept 17
3.07	The Board noted an action item for J Ballard to update the Senior C ROE has been completed. The Board further noted an action item for J Ballard to update the Senior B ROE is ongoing (Item 5.11 of 6 April 2017 refers). Action: J Ballard to ensure the senior B rules of engagement are up-to-date.	J Ballard	July 17
3.08	The Board noted an action item for E Wood to speak with the family of D.C. Bear McPhail about a fitting tribute for Bear is ongoing (Item 5.17 of 6 April 2017 refers). Action: E Wood to speak with the McPhail family about a tribute to Bear.	E Wood	July 17
3.09	The Board noted that as J Davis was an apology for the meeting, he was unable to report the status of an action item for J Davis to inform a senior member about IHACT's decision to reimburse some of his recent international representative team costs (Item 4.02 of 11 May 2017 refers). Action: J Davis to inform a senior member about IHACT's decision to reimburse some of his recent international representative team costs.	J Davis	July 17
3.10	The Board noted an action item for E Wood to write to A McLean and A Miller about money to come out of IHACT's accounts so funds can be transferred into higher interest accounts is ongoing (Item 4.02 of 11 May 2017 refers). Action: E Wood to write to A McLean and A Miller about money to come out of IHACT's accounts so funds can be transferred into higher interest accounts. Ongoing.	E Wood A Miller A McLean	July 17

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3.11	The Board noted action items for L Slattery to distribute Senior B ROE comments to the Board and for J Ballard to present the Board's feedback on the ROE back to the Senior B Committee have been completed (Item 5.01 of 11 May 2017 refers).		
3.12	The Board noted an action item for D Doornbos to make revisions to the playing up form to reflect the different challenges juniors could face playing up in higher divisions is ongoing (Item 5.02 of 11 May 2017 refers). Action: D Doornbos to make revisions to the playing up form to reflect the different challenges juniors could face playing up in higher divisions.	D Doornbos	July 17
3.13	The Board noted an action item for T Brunt to discuss recent ice bills with ACT Ice Rink management has been completed (Item 5.04 of 11 May 2017 refers). The Board further noted A Miller will liaise directly with ACT Ice Rink management regarding ice invoices in the future.		
3.14	The Board noted an action item for E Wood to publish IHACT's mouthguard policy in the next newsletter has been completed (Item 5.10 of 11 May 2017 refers).		
3.15	The Board noted an action item for A Miller to investigate whether he is able to complete IHACT's outstanding BAS forms with the help of Xero is ongoing. A Miller will speak with D Cassar about previous BAS statements before investigating a book keeper. Action: A Miller to investigate whether he is able to complete IHACT's outstanding BAS forms with the help of Xero, or investigate options for a book keeper.	A Miller	July 17
3.16	The Board noted an action item for L Slattery to write to a member to inform them of the Board's decision concerning their request for a partial refund of summer season ice fees has been completed (Item 5.14 of 11 May 2017 refers).		
3.17	The Board noted an action item for L Slattery to share the ACTISF budget information with the IHACT Board has been completed (Item 5.15 of 11 May 2017 refers).		
3.18	The Board noted an action item for L Slattery to inform nominees for Tange and Ginsberg management positions of the outcome of their EOI has been completed (Item 5.16 of 11 May 2017 refers).		
3.19	The Board noted an action item for T Brunt to renew IHACT's ABN has been completed (Item 6.01 of 11 May 2017 refers).		
4	Appointed Director Reports		
4.01	Registrar The Board noted the resignation of A Brunt as Registrar.		
4.02	MPIO The Board noted a report by T Prescott on Working With Vulnerable People (WWVP) and Member Protection Policy (MPP) Requirements. T Prescott proposed the Board identify positions within IHACT that should be designated WWVP card and MPP holding positions. The Board further noted a centrally	T Prescott	July 17

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	<p>maintained register of all WWVP holders will be prioritised when IHACT next has a Registrar.</p> <p>T Prescott distributed a hard copy of a poster he drafted concerning expectations of spectators, which he seeks input and feedback on. T Prescott would like to post the document around the rink in the near future. D Doornbos expressed desire for the terms of the document to be included in the parent declaration completed when junior members register every year. Maintaining positive language was suggested for the document.</p> <p>T Prescott suggested IHACT consider requiring officials to undertake free ASADA training on substance abuse in sport. The proposal will be considered further.</p> <p>Action: T Prescott to check with IHA whether the MPP must be signed by WWVP card holders.</p> <p>Action: D Doornbos to send the parent declaration to T Prescott to assist him consider the feasibility of including further member's expectations in.</p>		
4.03	<p>Director Women's Programme</p> <p>The Board noted a report by J Weatherstone, who has been meeting with Women's League team managers, and would like to establish ROEs for the Women's League.</p> <p>J Weatherstone would like to start considering dates for the women's academy for 2017. The Board noted it is preferable for academies and come and try days to be limited to 35 people on the ice.</p> <p>The Board discussed the merits of incorporating skills minimums in the Women's League if demand to play in that league continues to grow. This would be supported by the women's academy, and would improve player safety.</p>		
4.04	<p>Senior coaching</p> <p>The Board noted a report by A Brunt.</p> <p>The Board noted IHACT ran a level 1 coaching course recently. An IHACT senior bench coach did not attend and is therefore no longer eligible to bench coach for IHACT on account of his qualification now being expired.</p> <p>The Board discussed the merits of further incentivising people to coach for IHACT.</p> <p>The Board discussed arrangements for establishing the summer ice hockey schedule. The Board will consider a proposal for the development of the 2017-18 summer schedule.</p> <p>The Board noted a report by A Brunt concerning a recent meeting with other coaching directors across Australia. Issues of interest for that group included</p>	J Ballard A Brunt	July 17

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	<p>trying to align program for development across the country, and playing up arrangements.</p> <p>The Board noted D McDonald will no longer organise two goalie development weekends he requested ice be booked for. A Brunt is awaiting confirmation from D McDonald on whether the third booking will also be cancelled.</p> <p>The Board noted work is underway for organising a team for the 2017 Brown competition. Nominations have been received, and ice availability is being considered.</p> <p>Action: J Ballard to inform an IHACT bench coach they are no longer eligible to coach until they renew their level 1 coaching qualification.</p> <p>Action: A Brunt to prepare a proposal about running a 3-hour refresher course for coaches for the July 17 Board meeting.</p>		
5	General Business		
5.01	<p>Senior A Update</p> <p>The Board noted a report by J Ballard on the proposed Senior A competition. The Board noted if 24 interested, eligible and suitably skilled members could not be identified, the competition would be cancelled.</p>		
5.02	<p>Mouthguard policy</p> <p>The Board noted a proposal by A Brunt on IHACT's mouthguard policy, which had been distributed in advance of the meeting. In particular, the Board noted the detail of the IIHF rule on the matter, which focuses language on recommending mouthguards for junior members rather than mandating them.</p> <p>The Board noted the proposal had been considered twice in the last two years, with the most recent decision on IHACT's mouthguard policy being made late in 2016, however the two policies were inconsistent.</p> <p>The Board agreed by majority to amend IHACT's mouthguard policy concerning junior members to be consistent with the IIHF rule, which recommends mouthguards rather than mandates them.</p> <p>Action: L Slattery to draft something to the members confirming the policy for E Wood to send. This will be subject to consultation with the Board.</p>	L Slattery E Wood	July 17
5.03	<p>Medical Clearance – return to play policy</p> <p>The Board discussed IHACT's return to play policy for members who have been injured. The Board noted IHACT's website says that players who are injured on the ice must obtain medical clearance before returning to IHACT sanctioned ice hockey as a participant.</p>		
5.04	<p>Introduction of club based Ice Hockey</p> <p>The Board noted a proposal by T Brunt concerning club based ice hockey. The Board noted a club based system works well in other states.</p>		

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	The Board requested a formal proposal be developed before further consideration be given to the matter.		
5.05	Update on CBR and IHACT affiliation The Board noted a report by T Brunt on IHACT's affiliation with the CBR Brave.		
5.06	Structured ice fee payment The Board noted a report by T Brunt concerning payment arrangements for ice bills.		
5.07	Succession arrangements The Board noted a report by L Slattery on the need for directors whose tenures end at the completion of the 2017 AGM to start speaking with members about whether they are interested in taking on their position. The Board also noted acting directors should give their position consideration so they can start having the same conversations if necessary.		
6	Elected Director Reports		
6.01	President The Board noted a report by T Brunt on free goalie clinics that will be available to members in a very short period of time. Details will be passed to E Wood for publishing. The Board noted T Brunt has been liaising with CBR Brave coaching staff about possible activities with an NHL player who is in Australia for the USA vs Canada series. The Board noted a report concerning a recent meeting of the ACTISF, which T Brunt recently represented IHACT at. Action: E Wood to publish details of a goalie development programme for members to attend interstate should they wish.	E Wood	July 17
6.02	Secretary The Board noted a report by L Slattery. The Board agreed A Miller write to Tradies Woden to investigate sponsorship options for the 2017-18 financial year. The Board agreed activities need to commence for the preparation of the 2017-18 summer season schedule. The Board noted A Miller needs to start preparation of the 2016-17 financial statement. The Board agreed preparation needs to begin for the 2017 AGM. The Board noted L Slattery will be unable to attend the July and August meetings. E Wood will act as secretary during this time.	A Miller E Wood L Slattery A Brunt	July 17

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	<p>Action: A Miller to speak with L Power about obtaining sponsorship from existing IHACT sponsors.</p> <p>Action: A Brunt to commence arrangements for the 2017-18 summer schedule.</p> <p>Action: A Miller to commence preparation for the 2016-17 IHACT Annual Report.</p> <p>Action: L Slattery and E Wood to commence preparation for the 2017 AGM.</p>		
6.03	<p>Assistant Secretary</p> <p>The Board noted a report by E Wood concerning difficulty procuring promotional wears for IHACT members.</p> <p>The Board discussed a proposal to procure sports drink bottles with straws, but noted storage would be difficult for the kind of volume IHACT would need to purchase to get prices cheap enough to benefit members.</p> <p>The Board noted E Wood needs advance notice about important issues and events that warrant publishing in the newsletter or on social media.</p>		
6.04	<p>Treasurer</p> <p>The Board noted a report by A Miller, including that he expects to soon have access to IHACT's bank accounts. Additionally, A Miller is now able to issue invoices through the xero accounting system.</p> <p>The Board noted a report concerning IHACT's BAS statement.</p> <p>A Miller is currently progressing work concerning senior C and B team second payments for the 2017 winter season.</p>		
6.05	<p>Senior Delegate</p> <p>The Board noted a report by J Ballard, including that a member with grievances concerning his senior division will soon be putting in a formal complaint to the MPIO.</p> <p>The Board noted a senior member has an automatic one-game suspension for an on-ice incident.</p>		
6.06	<p>Junior Delegate</p> <p>The Board noted a report by D Doornbos. Several junior members recently participated in development exercises in Adelaide. There was a great deal of ice time involved in the program and attendees were positive about the program.</p> <p>The Board noted preparation is well underway for the DeFris competition in July, and Tange in late June.</p> <p>The Board was pleased to note the MTT is having a successful season, currently second on the NSW competition ladder, with some top five scorers on the team.</p>		
7	Next meeting		
7.01	The next Board meeting will be held on 13 July 2017.		

The meeting closed at 10:25pm.