

ICE HOCKEY ACT Board
MEETING MINUTES
13 July 2017 7:00pm
The Tradies, Woden.



Minutes recorded by L Slattery.

Attendees	Position	Attended	Apologies
Tanya Brunt	President	x	
Joel Davis	Vice President	x	
Luke Slattery	Secretary		X
Elaina Wood	Assistant Secretary	x	
Adrian Miller	Treasurer	x	
James Ballard	Senior Delegate	x	
Diane Doornbos	Junior Delegate	x	
Andrew Brunt	Senior Coaching Director	x	
Jane Weatherstone	Director of Women's Programme		x
Mike Sargeant	Junior Coaching Director	x	
Matti Luoma	Director of Player Development		x
Al McLean	Referee-in-Chief	x	
Steven Morrison	Equipment officer		x
Tony Prescott	MPIO	x	
Jerry Maatouk	IHACT Member		x

1	Welcome, apologies	Action	Due
1.01	<p>The Chair, T Brunt, welcomed attendees to the Board meeting.</p> <p>T Brunt acknowledged the traditional owners of the land the meeting was held on, and paid respect to indigenous elders, past and present.</p> <p>The Board noted the apology of L Slattery.</p> <p>The meeting commenced at 7.07pm.</p>		
2	Approval of previous minutes		
2.01	The minutes from the 15 June 2017 Board meeting were approved without amendment.		
3	Actions from previous meeting		
3.01	The Board noted an action item for E Wood to provide a link to the member protection policy in the next IHACT newsletter. (item 4.02 of 23 January 2017 refers). The board noted the IHACT website has the current IHA Member protection policy and all updated code of conducts and no further action is required.		
3.02	The Board noted an action item for E Wood to confirm if Women's Travel Team registration and ice fees issues are resolved. The board noted this has been completed with the first instalment paid via invoice and no further action is required.		
3.03	The Board noted an action item for L Slattery and E Wood to prepare a guide for future Board's is ongoing (Item 5.09 of 6 April 2017 refers).	L Slattery E Wood	Sept 17

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	Action: L Slattery and E Wood to prepare a guide for future Board's on how to set up ESD and scheduling once existing registration issues are resolved.		
3.04	Action: J Ballard to ensure the senior B rules of engagement are up-to-date. The board noted the presentation of the Senior B Rules of Engagement and no further action is required		
3.05	The board noted an action item for E Wood to speak with the McPhail family about a tribute to Bear (Item 5.17 of 6 April 2017 refers). The board noted this has been completed and no further action is required		
3.06	Action: J Davis to inform a senior member about IHACT's decision to reimburse some of his recent international representative team costs. Action: J Ballard & A Miller to advise player and issue reimbursement	J Ballard A Miller	Aug 23
3.07	The board noted an action item for E Wood to write to A McLean and A Miller about money to come out of IHACT's accounts so funds can be transferred into higher interest accounts. This has been completed and no further action is required		
3.08	The board noted an action for D Doornbos to make revisions to the playing up form to reflect the different challenges juniors could face playing up in higher divisions. The revised form was presented, final revisions and approval was completed. Action: E Wood and D Doornbos to update website and notify players and parents of changes for next season.	D Doornbos E Wood	Sept 17
3.09	The Board noted an action for A Miller to investigate whether he is able to complete IHACT's outstanding BAS forms with the help of Xero, or investigate options for a book keeper. The first outstanding BAS was logged and he is waiting on a response from the ATO before conducting the remaining. The board noted Astute Bookkeeping assisted with the lodgement free of charge. Action: A Miller to provide update on remaining BAS lodgements and possible gift to acknowledge the assistance from Astute Bookkeeping.	A Miller	Aug 23
3.11	The Board noted an action for T Prescott to check with IHA whether the MPP must be signed by WWVP card holders. T Prescott confirmed the requirement of the IHA MPP forms. Action: D Doornbos to send the parent declaration to T Prescott to assist him consider the feasibility of including further member's expectations in. Resolved Action: T Prescott to advise on roll out of IHA MPP to IHACT Members	T Prescott	Aug 23
3.12	The Board noted an action for J Ballard to inform an IHACT bench coach they are no longer eligible to coach until they renew their level 1 coaching qualification. The bench coach has since updated their coaching accreditation and no further action is required.	A Brunt M Sargent	Aug 23

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	<p>The board noted a proposal from A Brunt to develop a 3 hour refresher coaching course with the approval of IHA.</p> <p>Action: A Brunt & M Sargent to prepare a proposal about running a 3-hour refresher course for coaches for the August 23 Board meeting.</p>		
3.13	<p>The board noted an action item for L Slattery to draft something to the members confirming IHACT's revised mouthguard policy for E Wood to send. This will be subject to consultation with the Board. E Wood advised additional calcification was being sought from IIHF regarding the definition of Age Category before the revised policy would be issued.</p> <p>Action: T Brunt and A McLean to consult with IIHF and IHA on the definition as written in the IIHF Rule Book.</p>	T Brunt A McLean	Aug 23
3.14	<p>The board noted an action item for E Wood to publish details of a goalie development programme for members to attend interstate should they wish, this was completed via social media.</p>		
3.15	<p>The board noted an action item A Miller to speak with L Power about obtaining sponsorship from existing IHACT sponsors.</p> <p>Action: A Miller to access Dropbox to review previous letters.</p> <p>The board noted an action item for A Brunt to commence arrangements for the 2017-18 summer schedule. The board noted this has begun and no further action is required until presented at the next board meeting.</p> <p>Action: A Miller to commence preparation for the 2016-17 IHACT Annual Report. All bank accounts reconciled – will still ongoing for final review and approval</p> <p>Action: L Slattery and E Wood to commence preparation for the 2017 AGM. Ongoing</p>	A Miller E Wood L Slattery	Aug 23 Sept 23
4	Appointed Director Reports		
4.01	<p>Senior Coaching</p> <p>The Board noted a report by A Brunt. A Brunt recently attended a Senior C training session and is working with our current Senior D & Women's coaches on mentoring for the 2017/2018 Summer Season.</p> <p>A Brunt would like to acknowledge and thank to the CBR Brave for organising a scrimmage against the team for Jim Brown National Tournament try outs.</p>		
4.02	<p>MPIO</p> <p>The Board noted a report by T Prescott. T Prescott will move forward with the IHA WWP AND WWVP policies within IHACT and how to roll out to members identified as requiring them and maintaining a central registrar.</p> <p>T Prescott also acknowledged the amendment suggestions and as per the previous board meeting to the spectator poster. T Prescott will move the design</p>	T Prescott	Aug 23

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	<p>forward and will make amendments as needed before being installed at the rink with the approval of rink management.</p> <p>T Prescott discussed the current policy and procedure around the engagement of the MPIO and working towards solving issues and concerns before they become formal complaints.</p> <p>T Prescott would also like to introduce a small campaign within our association to increase the awareness around racial, homophobic and gender discrimination in sport.</p> <p>Action: T Prescott to put together a proposal for awareness of discrimination in sport. Action: T Prescott to advise on roll out for IHA WWP and WWVP register for IHACT.</p>		
4.03	<p>RIC</p> <p>The board noted a report by A McLean. IHACT Officials are currently participating in other state leagues and national tournaments for additional training. L Power is currently attending DeFris as a linesman and N Mason is regularly participating in ESCL as an official. G Marsden is also officiating AIHL games in Canberra.</p> <p>A McLean noted the shortage of goal judges at local AIHL games.</p> <p>A McLean noted the officiating of local games is falling again to a small number of people, despite the large number of registered officials. A Mclean noted the current officials are getting tired and it could be a major concern for summer. A McLean noted he is looking for ways to improve the numbers on the coming weekend.</p> <p>A Mclean noted that IHA RIC is creating a short refresher course for in between rule book changes.</p> <p>T Brunt noted after the Tange Tournament a report by IHSA. IHA has advised it would fly in officials for National Tournaments so officials can experience different states and skill levels, ensuring we have the highest level and impartial officials at each tournament. IHSA would like IHA RIC to fly in 2 out of state officials to all national tournaments.</p>		
4.04	<p>Junior Coaching Director</p> <p>The board noted a report from M Sargent. The CBR Brave have been fantastic at coming out on Tuesday night and noted that Alex Tetreault & Kai Miettinen have been coming regularly.</p>	<p>M Sargent D Doornbos E Wood</p>	<p>Aug 23</p>

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	<p>M Sargent would like to continue the summer programs for juniors and confirm the times available this season.</p> <p>M Sargent & R Starke are working on a junior development proposal for the 2018 winter season, such as bringing back the Maple Leaf Cup tournament.</p> <p>Action: M Sargent and A Brunt to confirm ice availability in Summer for junior programs.</p> <p>Action: E Wood and D Doornbos to work on advertising once schedule confirmed</p> <p>Action: M Sargent and R Starke to present junior development programs for 2018</p>		
5	General Business		
5.01	<p>Senior B RoE</p> <p>Changes made as per feedback from previous review and additional information from IHNSW & IHV policies and procedures.</p> <p>The Board will review the final version of Senior B RoE as presented for approval and publish once approved.</p> <p>Action: J Ballard to provide board members with electronic copy of Senior B RoE for approval</p>	J Ballard	Aug 23
5.02	<p>Officials Development</p> <p>A McLean presented a proposal for mentoring and developing local officials to be able to officiate in ECSL and eventually AIHL. The proposal requested IHACT support the officials financially with travel costs of up to \$60 and up to \$20 for meals.</p> <p>The other component is for local level senior officials to be paid to watch and mentor local officials during local games. This would be no more than \$30 per game.</p> <p>It is estimated the total cost for the remainder of the winter season is \$500.00</p> <p>The Board approved the proposal and A McLean will liaise with A Miller regarding payments.</p> <p>J Davis raised supporting coaches in addition to officials with more mentoring and a payment options. Tabled for later discussion.</p> <p>D Doornbos raised the need for a linesman course before the end of the winter season. A Mclean advised there is insufficient time and proposed one before the start of the summer season.</p> <p>Action: J Davis to consult with coaching directors regarding a proposal for coach mentoring and payment.</p>	J Davis A McLean E Wood	Aug 23

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	<p>Action: A McLean to provide dates for the next Officials course. E Wood to advertise members.</p>		
5.03	<p>Pirates 2018 Proposal Deferred to next meeting</p>		
5.04	<p>Tange Report</p> <p>J Davis reported on ACT's recent attendance at the Syd Tange National Tournament. Bad ice conditions were noted with the rink's chillers not working. This created holes in the ice and games being cancelled and re-scheduled. It was noted IHNSW was most affected by the re-scheduling.</p> <p>J Davis advised despite all this the team worked well together – they slept, ate and got to the airport on time. The additional NSW players weren't isolated within the team and 4 have advised they would like to play for ACT again next year.</p> <p>The team never gave up and played to the end. Parents and Players commented how much they enjoyed the coaching. ACT had the closest game against the winners – IHNSW. The team had no medical issues.</p> <p>IHSA lodged a complaint regarding the on-ice decision for the shootout due to poor ice. IHA advised that it wasn't an on-ice referee decision to make and overruled. The shootout result was over turned and a 3rd period was played.</p> <p>T Brunt thanked J Davis on the behalf of the IHACT Board for being the team Medic and recognises the value of having a board member with the state teams.</p> <p>Due to the ice conditions, IHACT recommends IHSA doesn't request to hold a national championships until they are fixed.</p> <p>D Doornbos advised the state team for Ginsberg no longer has a Equipment Manager and is required to have a 5th member of the management team for the team. The team manager is asking for our help to fill the role. A Miller offered and the board accepted he's nomination to fill the position.</p> <p>T Brunt raised who and how it's decided where the national tournaments are held and would like to have national tournaments held in Canberra. Alternatively create local/national tournaments even for the lower grades & juniors in Canberra.</p> <p>Action: T Brunt to begin review of current tournaments and what could potentially be held in Canberra whether it's National tournaments or locally created.</p>		

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5.05	<p>AGM</p> <p>E Wood on behalf of L Slattery presented a proposal to move the AGM to be better inline with the end of the winter season and the beginning of the Summer Season.</p> <p>The Board approved the proposal to move the AGM to September in line with end of the winter season and before the summer season.</p> <p>A Mclean noted we may need to change the Financial year to be inline with the proposed new AGM dates.</p> <p>Action: E Wood to organise a SGM for proposed general meeting for 2nd August 6:30pm Action: A Miller to confirm if Financial year can be moved and advise the board of any implications.</p>	E Wood A Miller	Jul 30
5.06	<p>Mouthguards</p> <p>E wood advised that some board member's requested clarification on the previous meeting agreement regarding the mouthguard policy. Concern was raised around the definition of 'age category' as per the IIHF rule book. This was delaying the release to members about the policy.</p> <p>D Doornbos noted that the current policy was still in effect until the new policy had been issued to all members.</p> <p>E Wood advised L Slattery had contacted IIHF and was waiting for a response.</p> <p>Action: T Brunt to seek further advise from IHA Action: A McLean to seek further advise from IHA RIC</p>		
6	Elected Director Reports		
6.01	<p>President</p> <p>The Board noted a report by T Brunt that head coaches have been appointed for Youth, U20, and U18 Women's Australian National Teams.</p> <p>AJHL have asked if we're submitting a team this year.</p> <p>Action: EW send to Matt Taylor to confirm if he would like to enter AJHL and send through an EOI eligible players within IHACT.</p> <p>T Brunt noted an item regarding a Youth hockey program, however tabled it for the next meeting.</p> <p>T Brunt shared the report from IHSA on the Syd Tange Tournament.</p>	E Wood	Aug 23

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	<p>T Brunt would like to formally thank the CBR Brave for sharing a training session for Brown Tryouts. T Brunt would also like to formally thank the Senior C Devils for sharing their training time with the Junior Brave.</p> <p>T Brunt advised major updates for ACTISF. They had a meeting with the government and an announcement about the options paper. L Slattery will no longer to attend the ACTIFS meeting and A Miller has agreed to be the second representative.</p> <p>T Brunt would like to more publically notify members of board meetings so they can attend.</p> <p>T Brunt asked the Board to review their current Role Descriptors and determine if they need to be reviewed.</p>		
6.03	<p>Assistant Secretary</p> <p>The Board noted E Wood had nothing to report</p>		
	<p>Vice President</p> <p>The Board noted J Davis had nothing to report</p>		
6.04	<p>Treasurer</p> <p>The Board noted a report by A Miller advising the CBR Pirates Club have paid their first bill.</p> <p>One BAS statement has been lodged and he is waiting on the refund to come back to ensure it is correct before lodging the rest.</p> <p>A Miller advised lots of outgoing in June – ice bills, officials and scorers, Tange streaming. Senior A refunds are almost completed.</p> <p>A Miller noted all team ice fee payments have been made in full.</p>		
6.05	<p>Senior Delegate</p> <p>The Board noted a report by J Ballard on Senior B, discussion on presentation night.</p> <p>J Ballard also raised concerns on the current number of games in Senior C season. J Ballard would like to review the number of games in each league to make it consist throughout.</p> <p>J Ballard advised the CBR Pirates Club would be competing in Queensland at the next AWIHL2 tournament. CBR Pirates currently have their highest number of points in the IHNSW.</p>		

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6.06	Junior Delegate The Board noted a report by D Doornbos on Atoms Only Tournament last weekend with 12 juniors from IHACT attending. D Doornbos advised the Ginsberg Tournament would be live streamed from Perth, and costs \$500 for each state. The Board approved to pay for the streaming for Ginsberg Tournament. It was noted that 3 Juniors players have registered for the Goalie Clinic.		
7	Next meeting		
7.01	The next Board meeting will be held on 23 August 2017.		

The meeting closed at 9:48pm.