

ICE HOCKEY ACT Board
MEETING MINUTES
23 August 2017 7:00pm
The Tradies, Woden.



Minutes recorded by L Slattery.

Attendees	Position	Attended	Apologies
Tanya Brunt	President	x	
Joel Davis	Vice President	x	
Luke Slattery	Secretary	x	
Elaina Wood	Assistant Secretary	x	
Adrian Miller	Treasurer		x
James Ballard	Senior Delegate	x	
Diane Doornbos	Junior Delegate	x	
Andrew Brunt	Senior Coaching Director	x	
Jane Weatherstone	Director of Women's Programme		X
Mike Sargeant	Junior Coaching Director	x	
Matti Luoma	Director of Player Development		X
Al McLean	Referee-in-Chief		X
Steven Morrison	Equipment officer		x
Tony Prescott	MPIO	x	

1	Welcome, apologies	Action	Due
1.01	<p>The Chair, T Brunt, welcomed attendees to the Board meeting.</p> <p>T Brunt acknowledged the traditional owners of the land the meeting was held on, and paid respect to indigenous elders, past and present.</p> <p>The Board noted the apology of A Miller.</p> <p>The meeting commenced at 7.07pm.</p>		
2	Approval of previous minutes		
2.01	The minutes from the 13 July 2017 Board meeting were approved without amendment.		
3	Actions from previous meeting		
3.01	The Board noted an action item for J Ballard to ensure the senior B rules of engagement are up-to-date has been completed.		
3.02	The Board noted an action item for E Wood to speak with the McPhail family about a tribute to Bear has been completed (Item 5.17 of 6 April 2017 refers).		
3.03	The Board noted action items for J Davis to inform a senior member about IHACT's decision to reimburse some of his recent international representative team costs and for A Miller to reimburse a member for expenses incurred have been completed.		
3.04	The Board noted an action item for E Wood to write to A McLean and A Miller about money to come out of IHACT's accounts so funds can be transferred into higher interest accounts. This has been completed and no further action is required.		

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3.05	The Board noted an action item for E Wood and D Doornbos to update website and notify players and parents of changes to the playing up policy for next season has been completed.		
3.06	The Board noted an action item for A Miller to update the Board on remaining BAS lodgements is ongoing. Action: A Miller to provide update on remaining BAS lodgements and possible gift to acknowledge the assistance from Astute Bookkeeping.	A Miller	Oct 17
3.07	The Board noted an action item for T Prescott to advise on roll out of IHA MPP to IHACT Members is ongoing. The Board noted an action item for D Doornbos to send the parent declaration to T Prescott to assist him consider the feasibility of including further member's expectations has been completed. Action: T Prescott to advise on roll out of IHA MPP to IHACT Members	T Prescott	Oct 17
3.08	The Board noted a proposal from A Brunt to develop a 3 hour refresher coaching course with the approval of IHA is ongoing. Action: A Brunt & M Sargent to prepare a proposal about running a 3-hour refresher course for coaches for the August 23 Board meeting.	A Brunt M Sargent	Oct 17
3.08	The Board noted an action item for L Slattery to draft something to the members confirming IHACT's revised mouthguard policy for E Wood to send is ongoing. This will be subject to consultation with the Board. E Wood advised additional clarification was being sought from IIHF regarding the definition of Age Category before the revised policy would be issued. The IIHF Rule Book include a definition for 'age category', a critical component of the rule on mouth guards in that document, which would imply that age category is referring literally to a person's age category (group) rather than the ice hockey age category in which the person plays. As a result, it is likely mouth guards are required for all players under the age of 20. Action: T Brunt and A McLean to consult with IIHF and IHA on the definition as written in the IIHF Rule Book.	T Brunt A McLean	Oct 17
3.09	The Board noted an action item A Miller to speak with L Power about obtaining sponsorship from existing IHACT sponsors, such as the in-kind sponsorship provided by the Woden Tradies is ongoing. The Board noted an action item for L Slattery and E Wood to commence preparation for the 2017 AGM is ongoing. The Board noted an action item for A Brunt to commence arrangements for the 2017-18 summer schedule is ongoing.	A Miller E Wood L Slattery	Oct 17

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	<p>Action: A Miller to speak with L Power and access Dropbox to review previous sponsorship letters.</p> <p>Action: A Miller to commence preparation for the 2016-17 IHACT Annual Report.</p> <p>Action: L Slattery and E Wood to commence preparation for the 2017 AGM.</p>		
3.10	<p>MPIO</p> <p>The Board noted a report by T Prescott. T Prescott will move forward with the IHA WWP AND WWVP policies within IHACT and how to roll out to members identified as requiring them and maintaining a central registrar.</p> <p>T Prescott also acknowledged the amendment suggestions and as per the previous board meeting to the spectator poster. T Prescott will move the design forward and will make amendments as needed before being installed at the rink with the approval of rink management.</p> <p>T Prescott discussed the current policy and procedure around the engagement of the MPIO and working towards solving issues and concerns before they become formal complaints.</p> <p>T Prescott would also like to introduce a small campaign within our association to increase the awareness around racial, homophobic and gender discrimination in sport.</p> <p>Action: T Prescott to put together a proposal for awareness of discrimination in sport.</p> <p>Action: T Prescott to advise on roll out for IHA WWP and WWVP register for IHACT.</p>	T Prescott	Oct 17
3.11	<p>Junior Coaching Director</p> <p>The board noted a report from M Sargent. The CBR Brave have been fantastic at coming out on Tuesday night and noted that Alex Tetreault & Kai Miettinen have been coming regularly.</p> <p>M Sargent would like to continue the summer programs for juniors and confirm the times available this season.</p> <p>M Sargent & R Starke are working on a junior development proposal for the 2018 winter season, such as bringing back the Maple Leaf Cup tournament.</p> <p>Action: M Sargent and A Brunt to confirm ice availability in Summer for junior programs.</p> <p>Action: E Wood and D Doornbos to work on advertising once schedule confirmed</p> <p>Action: M Sargent and R Starke to present junior development programs for 2018.</p>	M Sargent D Doornbos E Wood	Oct 17

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3.12	The Board noted an action item for J Ballard to provide Board members with electronic copy of Senior B RoE for approval has been completed.		
3.13	The Board noted an action item for J Davis to consult with coaching directors regarding a proposal for coach mentoring and payment has been completed. The Senior and Junior Coaching Directors will look into the matter. The Board noted an action item for A McLean to provide dates for the next officials course, and for E Wood to advise the members of the date are ongoing. Action: A McLean to provide dates for the next Officials course. E Wood to advertise members.	A McLean E Wood	Sept 17
3.14	The Board noted an action item for T Brunt to review current tournaments with a view to potentially holding a tournament in Canberra is ongoing. Action: T Brunt to begin review of current tournaments and what could potentially be held in Canberra whether it's National tournaments or locally created.	T Brunt	Oct 17
3.15	The Board noted action items for A Miller to advise the Board if the financial year can be moved and for E Wood to organise an SGM are completed.		
3.16	The Board noted an action item for E Wood to write to M Taylor to confirm if he would like to enter AJIHL and send a request for EOIs from eligible players within IHACT has been completed.		
4	Appointed Director Reports		
4.01	MPIO The Board noted a report by T Prescott. Matters discussed included a Working With Vulnerable People register, which the Board agreed should be stored centrally within the Board's existing electronic records management system.		
4.02	Senior Coaching Director The Board noted a report by A Brunt. The Board noted progress on development of the IHACT summer season schedule, including that a mature draft is being reviewed by coaches and coordinators.		
4.03	Junior Coaching Director The Board noted a report by M Sargeant, including how much support the Canberra Brave has been with coaching IHACT juniors in the 2017 season.		
5	General Business		
5.01	Summer season The Board discussed various matters concerning the 2017-18 summer season. The Board noted matters concerning the administration of senior leagues should be put to the relevant senior committee.		
5.02	IHACT Officials The Board discussed various matters concerning IHACT officials. The Board agreed the RIC will be asked to investigate ways of attracting and maintaining a sufficient number of officials.	A Mclean	Nov 17

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	Action: A McLean will investigate ways of attracting and maintaining a sufficient number of officials for IHACT.		
6	Elected Director Reports		
6.01	President The Board noted a report by T Brunt.		
6.02	Vice President The Board noted a report by J Davis.		
6.03	Secretary The Board noted a report by L Slattery.		
6.04	Assistant Secretary The Board noted a report by E Wood.		
6.04	Senior Delegate The Board noted a report by J Ballard.		
6.05	Junior Delegate The Board noted a report by D Doornbos.		
7	Next meeting		
7.01	The next Board meeting was not scheduled as it was noted it would likely be an SGM.		

The meeting closed at 10:48pm.