

ICE HOCKEY ACT Board
MEETING MINUTES
18 October 2017 6:45pm
The Tradies, Woden.



Minutes recorded by L Mendham

Attendees	Position	Attended	Apologies
Tanya Brunt	President	Y	
Joel Davis	Vice President		x
Linda Mendham	Secretary	Y	
Justin Mendham	Assistant Secretary	Y	
Adrian Miller	Treasurer	Y	
James Ballard	Senior Delegate	Y	
Sarah Mohr	Junior Delegate	Y	
Luke Slattery	IHACT Member	Y	
Elaina Wood	IHACT Member	y	
Diane Doornbos	IHACT Member	Y	

1	Welcome, apologies	Action	Due
1.01	<p>The Chair, T Brunt, welcomed attendees to the Board meeting.</p> <p>T Brunt acknowledged the traditional owners of the land the meeting was held on, and paid respect to indigenous elders, past and present.</p> <p>The Board noted the apology of J Davis.</p> <p>The meeting commenced at 6:53pm.</p>		
2	Approval of previous minutes		
2.01	The minutes from the 23 August 2017 Board meeting were approved without amendment.		
3	Actions from previous meeting		
3.01	<p>The Board noted an action item for A Miller to update the Board on remaining BAS lodgements is completed (Item 3.06 of 23 August 2017 refers).</p> <p>Action: A Miller to provide update on remaining BAS lodgements and possible gift to acknowledge the assistance from Astute Bookkeeping. Pending still- Adrian Miller To have the second key to the mail box to check for the mail / BAS info.</p>	A Miller	Nov 17
3.02	<p>The Board noted an action item for T Prescott to advise on roll out of IHA MPP to IHACT Members is ongoing (Item 3.07 of 23 August 2017 refers).</p> <p>Action: New Appointed to advise on roll out of IHA MPP to IHACT Members. Pending – carry over</p>	T Prescott	Nov 17
3.03	<p>The Board noted a proposal from A Brunt to develop a 3 hour refresher coaching course with the approval of IHA is ongoing (Item 3.08 of 23 August 2017 refers).</p> <p>18.17.10 Tanya to follow up with A Brunt.</p>	A Brunt M Sargent	Nov 17

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	<p>Action: A Brunt & M Sargent to prepare a proposal about running a 3-hour refresher course for coaches for the August 23 Board meeting.</p>		
3.04	<p>The Board noted an action item for L Slattery to draft something to the members confirming IHACT's revised mouthguard policy for E Wood to send is ongoing.</p> <p>This will be subject to consultation with the Board. E Wood advised additional clarification was being sought from IIHF regarding the definition of Age Category before the revised policy would be issued. The IIHF Rule Book include a definition for 'age category', a critical component of the rule on mouth guards in that document, which would imply that age category is referring literally to a person's age category (group) rather than the ice hockey age category in which the person plays. As a result, it is likely mouth guards are required for all players under the age of 20.</p> <p>Action: T Brunt to consult with IIHF and IHA on the definition as written in the IIHF Rule Book.</p> <p>Still pending</p>	T Brunt A McLean	Nov 17
3.05	<p>The Board noted an action item A Miller to speak with L Power about obtaining sponsorship from existing IHACT sponsors, such as the in-kind sponsorship provided by the Woden Tradies is completed (Item 3.09 of 23 August 2017 refers).</p> <p>The Board noted an action item for L Slattery and E Wood to commence preparation for the 2017 AGM is completed (Item 3.09 of 23 August 2017 refers).</p> <p>The Board noted an action item for A Brunt to commence arrangements for the 2017-18 summer schedule is completed (Item 3.09 of 23 August 2017 refers).</p> <p>Action: A Miller to speak with L Power and access Dropbox to review previous sponsorship letters. completed Action: A Miller to commence preparation for the 2016-17 IHACT Annual Report. Completed Action: L Slattery and E Wood to commence preparation for the 2017 AGM. Completed</p>	A Miller E Wood L Slattery	Nov 17
3.06	<p>The Board noted action items for T Prescott to put together a proposal for awareness of discrimination in sport and to provide advice to the Board on roll out for IHA WWP and WWVP register for IHACT are ongoing (Item 3.10 of 23 August 2017 refers).</p> <p>Action: S. Mohr to advise on roll out for IHA WWP and WWVP register for IHACT. * get register together – S. Mohr to start the register- action to be for all groups.</p>	T Prescott	Nov 17

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3.06 B	Tanya- discussed the MPIO to not be related in any way shape or form to IHACT-general – Linda to look into sourcing this position, outside IHACT.		
3.07	<p>The Board noted action items for M Sargeant and A Brunt to confirm ice availability for summer junior programs, for D Doornbos and E Wood to advertise the programs when the schedule is confirmed and for M Sargeant and R Starke to present junior development programs for 2018 are ongoing (Item 3.11 of 23 August 2017 refers).</p> <p>Action: M Sargeant and A Brunt to confirm ice availability in Summer for junior programs. - Only Midgets bantam travel team trainings in February Action: E Wood and D Doornbos to work on advertising once schedule confirmed – completed</p> <p>Action: M Sargeant and R Starke to present junior development programs for 2018. Adrian to advertise on the Brave page the junior development</p>	M Sargent D Doornbos E Wood	Nov 17
3.08	<p>The Board noted an action item for A McLean to provide dates for the next officials course, and for E Wood to advise the members of the date (Item 3.13 of 23 August 2017 refers).</p> <p>Action: A McLean to provide dates for the next Officials course. E Wood to advertise members. completed</p>	A McLean E Wood	Nov 17
3.09	<p>The Board noted an action item for T Brunt to review current tournaments with a view to potentially holding a tournament in Canberra is ongoing (Item 3.14 of 23 August 2017 refers).</p> <p>Action: T Brunt to begin review of current tournaments and what could potentially be held in Canberra whether it's National tournaments or locally created. PENDING</p>	T Brunt	Nov 17
3.09	<p>The Board noted an action item for A Mclean to investigate ways of attracting and maintaining a sufficient number of officials, and presenting a report to the Board is ongoing (Item 5.02 of 23 August 2017 refers).</p> <p>Action: L. Power to investigate ways of attracting and maintaining a sufficient number of officials for IHACT, and present to the Board. - Pending</p>	A Mclean	Nov 17
3.10	The Board Noted an action item From D. Doornbos to use the playing up forms for all juniors. There is to be 2 playing up forms signed and submitted for board approval in all cases.		
3.11	The Board note D. Doornbos Quotation for equipment and voted to purchase the equipment as per the quotation.		

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3.12	The Board noted the possible need to Amendment of the DU9 registration for the atoms and squirts. Action: Board to look at and review this item and the cost associated with it		Feb 2018
3.13	The Board noted and Thanks Di Doornbos for her dedication, time and passion in the role of Junior Delegate.		
3.14	The Board noted the request of T. Brunt asking all to check review their IHACT position descriptions. Request that everyone respects each other and allow each other to speak and share their views without interruption. Reiterated the role of the IHACT board – to serve our members		
4	General Business		
4.01	The Board noted the request of A Miller to consolidate the ROE's for all grades into one document. Action: Further discussion to be had when all board members have had an opportunity to review the documents.		
4.02	The Board noted the request of A Miller to remove payment to the scorers and timekeepers. Action: Possible reviews of payments, going forward to the 2018		
4.03	The Board noted the request from J Ballard to pay the statistician. The board agrees this is not a viable option		
4.04	The Board notes the request of J Ballard to clarify who can be on the ice at a D Grade training session. Action: James to speak with Senior D Coach's and committee.		
4.05	The Board notes the request of J Ballard to look at the RoEs Action: Discussed in 4.01		
4.06	The Board note the request of J Ballard to discuss the winter Presentation night. Action: to be reviewed and alternative possibility for next presentation event.		
4.07	The Board note the request of T Brunt to form a committee to see the viability of going to a club based format in the ACT. Action; Adrian to write terms of reference outlining purpose for the next committee meeting.		Nov 17

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4.08	The Board noted T Brunt request board members look at ways to disperse the surplus of IHACT funds to benefit IHACT members. Action: Purchase of pucks- Linda Purchase of Squirts nets – voted and approved S. Mohr to organise IHACT identifies merchandise for coaches and IHACT board members- Board to discuss next meeting		
4.09	Portfolio Directors (Luke) <ul style="list-style-type: none"> • RIC –Tanya has suggested that Luke Power. No written nomination – Justin to chase up – everyone happy to nominate Luke and Justin to check that Luke is happy to take on. • Director of Player development –TBA • Registrar – Di Doornbos nominated and approved • Junior Coaching Director- Mike Sargent – nominated and approved • Senior Coaching director – TBA • Women’s Director – TBA • Tribunal Director – TBA • Chief Medical Officer –TBA • Equipment Officer- Di Doornbos -nominated and approved • Media & Communications Officer –Elaina Wood nominated and approved 		
4,10	The Board noted T Brunt formal acknowledgement of Luke Slattery for all his support and the efficiency and amazing hard work he has put into the association.		
5	Elected Director Reports		
5.01	President The Board noted a report by T Brunt.		
5.02	Secretary The Board noted a report by L Mendham.		
5.03	Assistant Secretary The Board noted a report by J Mendham.		
5.04	Senior Delegate The Board noted a report by J Ballard.		
6.05	Junior Delegate The Board noted a report by S Mohr.		
7	Next meeting		
7.01	Then next meeting of the IHACT Board - TBA		

The meeting closed at 10:23pm.